## Request for Application (RFA)

This complete (RFA) consists of three parts:

1. Request for Application Information and Activities
2. Criteria for Application
3. Application Pre-submission Checklist

**Empowering citizens and communities to foster social accountability and transparency in governance and public service delivery in Liberia**

| | |
|---|---|
| Issuance date | : June 27, 2028 |
| Closing date | : **July 11, 2024, 5:00 PM Prompt** |
| Women-Led CSOs | : 15 CSOs/CBOs, 1 CSO from each of the 15 Counties in Liberia |
| Duration of Project Activities | : 5 Months (August - December 30, 2024) |
| Cost Contribution | : Not Required from ANY Organization |

Application Submission: Send hard copies documents in a sealed envelope to **Accountability Lab Liberia, 150 Carey Street, Snapper Hill, Monrovia, Liberia** or by a written email application to, alliberia@accountabilitylab.org, no later than the date and time mentioned above

**Eligibility Criteria for Application**:

- Must submit an expression of interest (letter of application) stating briefly why you are interested in participating in the project
- Must be a women-led organization, and works on anti-corruption or governance issues
- Must submit a valid registration/accreditation as a local organization (CBO, CSO, or NGO)
- Must submit an organization profile that includes; a minimum of at least 2 years of experience along with list of staff and qualifications
- Provide valid Organization Bank Statement (if possible) for at least 1 year of operations
- Provide a copy of tax clearance certificate (if possible) from the LRA
- Must identify 1/2 dedicated staff to participate in the training workshop and work on the project implementation activities
- Must include **implementation experience** with donor organization(s) in the area(s) mentioned above or below. List the past donor partnerships and provide the following information:

| Name of Donor/Partner | Contact Info (Email, phone no. | Location | Total Contract Value | Date/Year | Duration of Engagement |
|---|---|---|---|---|---|

**ABOUT the UNDP's Anti-Corrution and Accountability Project:**

Accountability Lab Liberia is seeking experienced Civil Society Organizations (CSOs), one in each county in Liberia that will monitor, investigate, and report on corruption cases and violence against

women, as well as, educate citizens on policies that affect them in their respective counties. Accountability Lab Liberia will also provide capacity-building activities to equip these selected CSOs, partners, and local stakeholders with the knowledge and tools needed to become more active participants in improving governance practices.

Overall, the project aims to improve accountability and transparency in governance, leading to an improved service delivery that meets the needs of the citizens, through three separate but reinforcing objectives:

1. Increase citizen engagement and participation in local governance processes
2. Strengthen social accountability mechanisms and transparency in public service delivery
3. Facilitate effective collaboration between citizens, civil society organizations, and local authorities/leaders

**Expected Results/Outcomes**

- **Increased Transparency**: Citizens will have better access to information about government operations and spending, enabling them to identify and report on any misuse of public resources.
- **Improved Accountability**: Effective grievance and feedback mechanisms will give citizens a voice in shaping public service delivery, holding officials accountable for their action
- **Responsive Governance**: The government will be more responsive to community needs, leading to higher quality and more equitable public services across Liberia's 15 counties.

## ABOUT Accountability Lab Liberia

Accountability Lab Liberia is a registered non-profit organization that belongs to a network of national organizations under the Accountability Lab Global platform in ten countries around the world. The Lab here in Liberia strives to make governance work for everyone by enabling ordinary Liberians to use information and knowledge to hold people in power to account and help to unleash positive social and economic change through collaboration and partnership, supporting youth change-makers to develop ideas for integrity in their communities and by extension, building a movement of active citizens and responsible leaders across Liberia.

Our work in Liberia since the Lab was established here in 2013 has been flexible and adaptive according to the context, and focuses clearly on collaboration and building a democratic society.

### Application Pre-Submission Checklist

Please review this list before submission to ensure your organization has a high chance of success!

- Have you read, understood and followed all the instructions in completing the application?
- Have you carefully reviewed and understood the Terms of Reference and made sure you are meeting the requirements?
- Have you double-checked that your application provides a quality response for the evaluation process?
- Have you completed and attached all copies of document requested?
- Is the application document/letter a single page, and does it clearly explains why you are interested in participating in this project?
- Are you submitting your application documents before the deadline?